

REGISTERED COMPANY NUMBER: SC066490 (Scotland)
REGISTERED CHARITY NUMBER: SC005050

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

FOR

CUMBERNAULD THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

CUMBERNAULD
THEATRE **AT**
LANTERNHOUSE

CUMBERNAULD THEATRE TRUST LIMITED

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FOR THE YEAR ENDED 31 MARCH 2022**

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CUMBERNAULD THEATRE TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charitable company for the purposes of the Companies Act 2006, present their report with the financial statements of the charitable company for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVES AND ACTIVITIES

To develop the conditions and skills for culture to thrive in Cumbernauld, to nurture, produce and present all forms of performing and visual arts, film and media arts, moving image visual arts, live arts streaming and recognised arts genres with critical content, exhibitions and such other similar events for the appreciation and enrichment of the communities of Cumbernauld and North Lanarkshire and visitors to the area.

To work with our creative community to deliver artistic activities that promote artistic skills acquisition, creative confidence, creative participation and belonging and which in the long term, empowers our community through creativity.

To advocate and support arts programming, arts creative learning and community engagement in partnership with public bodies, other charities and community organisations who use art to support policy areas for health and wellbeing through art therapy, education, reducing inequality, encouraging diversity, and realising an environmentally sustainable future.

To produce and present a performing arts programme that celebrates cultural excellence, the innovative, critically challenging, the original, ever-changing, and dynamic forms of Scottish Culture.

To engage with our local community on our arts program decision making in an open and inclusive way to ensure that it reflects and meets the needs of our community.

STRATEGIC REPORT

Achievement and performance

Cumbernauld Theatre's planned closure from April 2020 to August 2020, was extended to October 2021 due to the Covid 19 pandemic.

The Theatre's capital plan and re-start operations were focused on the launch of a new arts centre, Lanternhouse in October 2021.

Due to the Covid 19 pandemic impact of National lockdowns, restricted movement, the closure of all but essential services across the country, the Theatre's re-start strategy was downscaled and staggered.

The outcome for the year was a success in the context of the circumstances of pandemic but undeniably different from original, pre-pandemic plans.

The main impact of the pandemic on the progress of the Theatre in the year was:

- Impact on audience capacity – 2m social distance
- Impact on sales income due to capacity restrictions
- Impact on capacity to deliver and company resilience - due to covid health threat to staff and freelance cast and crew
- Impact on supplies – due to market conditions impacted by covid shortages and Brexit
- Impact on partner delivery capacity and services where we were dependent on NLC – NLC incapacity to deliver as planned due to the impacts of covid on staffing capacity and need to focus resources on emergency response.
- Impact on programme delivery – events cancelled

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Cumbernauld Theatre managed on reduced staffing the capital fit-out of the new venue Main Auditorium, Studio Theatre and back stage facilities, office accommodation from April 2021 to October 2021. The administration team managed the complete re-design and implementation of company systems, adopting new digital technology for all systems and processes. The company scaled up to deliver public arts services with recruitment and training of staff across all areas of operations. A suite of new brand assets for the venue were developed alongside the new company website, booking system and venue based digital advertising screen. A customer research and consultation project was developed to provide a framework for impact and benefit monitoring for events and activity participation.

The Theatre managed a programme of community engaged participatory arts projects designed to promote inclusion, empowerment, resilience and safety in our community, promote health and wellbeing, develop skills acquisition through arts participation, promote creative enjoyment and expression. Investing in Communities Projects between June 2021 and November 2021 engaged with 1,790 attendances and the projects have had 224.5 hours of participant contact time. The projects were fewer in number than planned but had longer engagement and contact time per project. Between Feb and May 2022 we delivered 210 active engagement sessions of between 1 and 2 hrs in length, reaching 1,348 attendances.

The Theatre produced 4 significant inhouse professional productions to a very high standard, Romeo and Juliette, re-staged classical text based work Directed by Kate Nelson aimed at a schools audience for interpretation of English Literature and Drama studies, Robin Hood a newly commissioned winter production, written by Eve Nicol and directed by Fiona Mackinnon to promote community wellbeing and togetherness and Hibernian an Under 5's specially commissioned work produced in collaboration with Tortoise in a Nutshell, Alex Bird and Arran Howie. The January to March season achieved the development of a new musical Crocodile Rock as a main stage production of artistic merit, written and directed by Andy McGregor. Within the works were integrated themes of equalities linked to gender and disability, cross generation relations, LGBTQ+ awareness and place based specificity. 86 performances with development work for 7 in June 2022.

The Theatre presented a programme of visiting arts companies and delivered 73 performances of emerging music, traditional Scottish music and contemporary folk, singer song-writers, popular tribute acts, comedy acts, Touring Theatre companies work for adults, young adults, school aged children and pre-school infants.

Company of Wolves an independent Theatre company was supported as company in residence, for development rehearsal support for their tour of Julius Caesar and the Theatre company Tricky Hat were supported to deliver a older generation 'Flames' performance project.

Participation was 10,236 attendances, a success in view of covid restrictions to schools, public social distancing, public reluctance to book due to covid and closure due to covid in late December 2021 through to include January 2022.

Community Engagement and Development work was adapted to remote approaches and community based working in the first half of the year. From October delivery was from the venue, but taster session in schools were postponed to Spring 2022. Some schools activity took place in the venue in the Autumn. 227 classes, events, workshops were delivered enabling 3,464 attendances.

Organisation achievements

The Theatre continued to develop through collaborative working, broadened engagement with professional creative practitioners in producing and creative capacities; delivering against the aim to shift commissioning power, through a high quality consultative, collaborative process.

Collaborative Working across the charitable company was lead via a structure of Board working groups, with delegated performance development responsibility, these task groups operated within a new meetings framework for internal communications and collaborative working with the Board; there are 5 Board and staff working groups:

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- 1) Finance and Fundraising,
- 2) Programme and Artistic Policy,
- 3) People and Transformation,
- 4) Health, Safety and Risk Management
- 5) Board General Meetings

Each group has a role in identifying priorities for development and formulating an annual set of targets tied to business performance and meets at least quarterly, each reports to the Board.

This approach has driven progress and been an effective way for the Board Directors to be engaged in transparent leadership of the charitable company strategically, effectively sharing responsibility, leading to enhanced Board performance. The groups are a channel for staff to be involved and influence the governance of the organisation. The charitable company has achieved a Fair Work First strategy goal delivering a safe environment where dialogue and challenge are central to the organisational culture, are dealt with constructively, and where employee views are sought out, listened to and acted upon, and can make a difference.

Theatre Production Strategy: The charitable company developed a new strategic approach to the commissioning of new theatre performance work for the stage. The process starts with drivers for change derived from community research which is developed into a commissioning brief and then openly advertised as a commission opportunity. The result of the process it is hoped is that the charitable company will be creating open and accessible opportunities for Theatre, increasing diversity and inclusion in production, creating original work that is representative of the community and engaging. The Theatre production process is achieving cultural empowerment in Cumbernauld achieving Creative Scotland's 10-year Plan Ambition 3: Places and quality of life are transformed through imagination, ambition and an understanding of the potential of creativity; Encourage socially engaged practice that stimulates public engagement and value.

Theatre Programme Production Delivery: The charitable company, working with community representatives commissioned 4 artistic directors for the production of 4 new works for stage alongside writers, actors, musicians, lighting designers, sound designers, set and costume designers, video designers, choreographers and commenced production management for an opening season Autumn 2021 through to Summer 2022. The Theatre production process for programme delivery is achieving Creative Scotland's 10-year Plan Ambition 1: Excellence and experimentation across the arts, screen and creative industries is recognised and valued; Support individuals and organisations across Scotland to develop and produce high quality work. 67 artists were employed on a freelance basis directly to deliver the Theatre Programme.

Community Arts Programme Delivery: The company recruited 20 freelance artists from multiple disciplines to deliver 16 projects situated in the community and delivered in partnership with community agencies and groups. We set up projects with a number of local community groups such as Who Cares Scotland, Care of Elderly in Cumbernauld CACE, Hope for Autism, REACH, Glencryan Special Needs School, alongside local schools. The programme was designed to achieve Creative Scotland's 10 Year Plan Ambition 2: Everyone can access and enjoy artistic and creative experiences; People of all ages and from different types of communities can have deep and meaningful engagement with arts and creativity. Organisations support work collaboratively and imaginatively to increase opportunities for people to engage and participate. They explore new ways and platforms for people to access artistic and creative work and help audiences to engage with a diversity of experiences. This programme directly responded to the Scottish Government Performance framework and National Outcomes for People are creative and their vibrant and diverse cultures are expressed and enjoyed widely and was funded through The Scottish Government Investing in Communities programme.

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Financial Systems Development: Newly implement digital finance systems using xero and DEXT applications, and a new Spektrix box office and community membership database and communications system where implemented a new website for the charity with integrated functionality for managing diversity and inclusion, access and participation.

The charitable company launched a modern, fresh brand identity for Lanternhouse and prepared the tools functionally and graphically for the launch of cultural programming in the Autumn 2021.

HR System Development: A rapidly enlarged team of staff went through induction and training to deliver a safe, controlled, well managed service. Breath HR and Deputy technology applications were employed for staff management and control.

Partnership working: The Joint Operating Model developed with North Lanarkshire Council for the shared management of Lanternhouse commenced with a commitment by both parties to work towards achieving a cultural and community venue which presents a varied and quality cultural programme and supports the creative industries. Working together Cumbernauld Theatre and NLC are providing access to the community to high quality performance arts facilities, a important platform for local voluntary arts activity, youth arts activities and volunteer led arts activity groups. The model is proving to be extremely beneficial for both parties in terms of effective resource sharing and collaboration.

Fundraising activities

Funding from trusts and foundations for the capital project was secured in the year from The Land Trust, Campsies Cumbernauld, Hugh Fraser Foundation, The Foyle Foundation and The Robertson Trust. Robert Barrs Charitable trust grant funded £25,000, Garfield Weston £20,000, Equity £5,000, Trades Commonweal Fund Glasgow £5,000 received in the previous year which were deferred for procurement of capital equipment in the year 2021-2022, were expended.

Revenue activities funding awarded by Garfield Weston Culture Fund in 2020-2021 for re-start activities in response to covid in 2021-2022 were expended. The award of £186,821 was deferred for use in 2021-2022 as per the award intention. Similarly, £9,828 was awarded by The National Lottery Community Fund in the previous year but it was decided to defer the income for use in 2021-2022 as activities would be delayed due to covid restrictions on delivering activities.

An award of funding from NLC of £99,654 was received. In addition, NLC pledged a contribution towards building maintenance of £22,000 for the year which is still to be credited but has been accrued in the financial statements. This has been planned for building fees, heat and lighting costs associated with operating in the new venue. An award from Creative Scotland Regular Funding programme of £266,667 was received in the year.

Significant funding was awarded by The Scottish Government programme Investing in Communities to support community resilience and empowerment. The award for the year was £90,505 to support capacity and organisational development and delivery of participatory arts activities that met the programmes core objectives.

Cumbernauld Theatre was successful in claiming compensation from Creative Scotland for cancelled performances through a covid support programme called Cancellation Fund for Cultural Organisations and received a compensation payment of £77,952. This fund was carried forward in general funds to support production funding in 2022-2023.

Before March 2022 Cumbernauld Theatre were successful in making a claim to CS Cultural Recovery Fund and were awarded £120,522 investment for production costs in 2022-2023. The funds were not received in the year but were sufficient to give the charitable company an assurance to plan to deliver 4 new production projects in the year.

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JRS Furlough Claims amounted to £3,667 in the year as most positions resumed to normal and claims were closed, a vital source of support to sustain key operational posts during lockdown. A Theatre Tax Relief claim was made for 2021-22 which will result in a repayment of £19,580 to the charitable company. DWP claim awarded to enable a employability schemes, 'Kickstart' to help the Theatre to provide six months of paid employment for young people, including employability support to develop their work skills and to help them find future employment.

Financial review

During the year, total income amounted to £983,125 (2021: £804,488), whilst resources expended amounted to £726,244 (2021: £347,723). The tax credit in relation to Theatre Tax Relief amounted to £19,481 (2021: £3,384). Consequently, a net income of £256,881 (2021: net income of £456,765).

Principal funding sources

The charitable company receives revenue grant funding from Creative Scotland and North Lanarkshire Council and receives occasional project grant funding to support specific activity from both these sources. The charitable company has received confirmation of this continued support. An extension of funding for community engaged activity from The Scottish Government Programme Investing in Communities was secured £90,505.

Investment policy and objectives

Owing to the nature of the charitable company, funds are not available for long term investment. Therefore, the policy is to calculate surplus monies on a regular basis and invest these in a bank investment account.

Reserves policy

The charitable company aims to retain sufficient free reserves (i.e unrestricted funds not tied up in fixed assets) to meet expenses for three months which equates to approximately £150,000. At 31st March 2022, the free reserves of the charitable company were £116,469 (2021: £100,497).

Total reserves on 31 March 2022 amounted to £945,217 (2021: £688,336), comprising £586,052 (2021: £436,687) of unrestricted funds and £359,165 (2021: £251,649) of restricted funds.

Cumbernauld Theatre had an unrestricted reserve Building Development Fund for the launch of the new arts centre, the fund was deemed essential for the capacity of the organisation to re-start operations in the new arts centre and therefore the decision was made to ring fence and protect the fund and not utilise it to manage the extended closure.

Other measures to manage the impact of extended closure included delaying the engagement of staff for re-start of activity, seeking financial emergency funding, negotiating better terms for service contracts.

Plans for future periods

Cumbernauld Theatre plans to deliver the Business Plan for 2021 to 2024 going forward. The model consists of 4 in-house original Theatre and Musical productions of a significant level of financial investment in professional cast and creative crew. For each production a freelance Director is recruited via an open commissioning process designed by a consultant Artistic Director. The Board are engaged in designing and delivering the commissioning process supported by the companies professional Creative Producer, CEO, Communications and Engagement team and members of the Production Management team.

In delivering the Fair work framework we are actively and positively supporting inclusive recruitment, drawing on the resources in our network to understand and support the needs of artists with assistance needs and drawing on resource to fund additional support needs available from organisations like Federation Scottish Theatre or schemes such as Department for Work and Pensions Access to Work. The Board have undertaken a benchmark for all staff salaries and

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adopted a policy to help mitigate the cost of living changes forecast for 2022-2023 to ensure all staff are paid at least the National Living Wage and have awarded between 3-5% pay increase to all staff.

Alongside the 4 main in-house original Theatre productions where we aim to deliver approx. 80 performances, we are planning a step-change in the promotion of visiting companies across a range of artforms. We plan a sizable increase in Music of different styles such as instrumental, alternative indie rock, jazz and blues, easy listening, singer songwriter and we are focusing specifically on building an audience for Scottish Traditional Music and the various contemporary forms it now celebrates in the genre of Celtic Folk.

The visiting programme for 2022 is 23 Theatre productions for adults, children and families and 25 music performances, 3 contemporary dance and 3 comedy performances.

In partnership with NLC we are supporting the capacity of our community arts producers with a number of high-quality voluntary arts productions in the Spring, Summer and Autumn. A highlight of this programme will be the musicals produced by Cumbernauld Musical Theatre Society whose hybrid model of volunteers and professionals within the performance receives outstanding local support.

Investing in Communities is a key segment of our arts development activity, encompassing creative learning and partnership work with local schools, expanding our links with local charities working with senior community, or social care target groups.

During 2022 we are working with disadvantaged and disengaged from school young people, Young Care Experienced People, Seniors, Under 4's, and with SIMD target postcode residents of Carbrain, Abrohill and Kildrum. We are building links to support work in the community with people with long term ill-health and disability. Our work is through the medium of drama, dance and movement and creative play. We plan to expand into development of activities using music once all of our capital funds have been secured and we can procure the equipment necessary.

Early in 2022 we have launched a mainstream cinema. The cinema is screening 6 days per week, 4 screenings per day using an independent cinema management service, with ticket sales and customer care managed through our main Box Office. This is a considerable business scale change and we are closely monitoring and tweaking the model as we go through the start-up phase. Once established we will add an additional screen 2 service predominantly for live event screenings such as NT Live to bring high quality, International Theatre, Dance and Opera, as well as leading bands in large stadia performances to our community.

The website is performing well with significant new sign ups to our mailing list and alongside effective newsletter promotions for events with investment in digital communications proving an effective audience development tool. Plans for development in this area include producing content such as filmed performances to be available online, film clips of forthcoming programme events and photography, film and audio outputs from our community engagement programme. Data analysis from the new Spektrix Box office system is continuing to enable identification of audience demographic information and targeted marketing planning for audience development through the setup of focus groups to research and build contacts, offer experiences and come and try opportunities, collate feedback and build customer loyalty.

The charitable company continues to build the staff capacity to Business Plan levels for delivery of the full programme and infrastructure to support customer care. During 2021 staffing levels were increased back to 2019 comparable levels with growth being delivered throughout 2022 in line with a managed growth in the scale of the programme, to reach by 2023 a full capacity schedule.

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Working in partnership with NLC, Cumbernauld Theatre plans to launch a new community café for the Autumn of 2022. The café will support assisted-needs training in hospitality management and will deliver a service 6 days per week including evenings, weekends, and holiday periods, to aim for an annual surplus of 10% to be reinvested in capacity across the charitable company.

Across the programme during 2022 and ahead we are looking to diversify our grant income streams to increase resilience and capacity, we are listening to our core and major funders and working responsively to key strategic drivers for change such as the fair work framework, mentoring for employability and routes to work in creative industries, equalities, diversities and access, reducing our carbon footprint, hybrid working models, digital development and our targeted Creative Strategies for quality production, audience engagement and access, creative learning and supporting artists.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charitable company is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

We have developed through collaborative working a new set of Articles of Association that aims to broaden our engagement of professional creative practitioners in producing and creative capacities; it aims to shift commissioning power, through a high quality consultative, collaborative process. The new set of M&As are a modern, fit for purpose governing toolkit that has left inequality, prejudice, and outdated modes of operation in the past enabling the charitable company to operate efficiently and effectively. A Good Governance outcome in line with Scotland's 3rd Sector Governance Forum Governance Code.

Recruitment and appointment of new trustees

The Board has the power at any time, to appoint any person to be a member of the Board either to fill a casual vacancy or as an addition to the existing members of the Board.

Organisational structure

The trustees are all volunteers and are drawn from different backgrounds to ensure that the charitable company has the best mix of business, financial HR, fundraising, marketing, technical and arts advice. The trustees meet at least quarterly and are supported by Councillors and Officials of North Lanarkshire Council (NLC) and day to day running is delegated to the Chief Executive Officer and Operations Director.

We have prepared a new Staff Handbook with a full set of up-to-date best practice policies for staff management. We have implemented a new digital HR portal for the management of HR, with access to all staff the portal is a central location for all staff documents, training, work records, sickness absence and performance management.

The CEO has designed a structure of Board working groups, with delegated performance development responsibility, these task groups operate within a new meetings framework for internal communications and collaborative working with the Board; there are 5 Board and staff working groups:

- 1) Finance and Fundraising,
- 2) Programme and Artistic Policy,
- 3) People and Transformation,
- 4) Health, Safety and Risk Management
- 5) Board General Meetings

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Each group has a role in identifying priorities for development and formulating an annual set of targets tied to business performance and meets at least quarterly, each report to the Board. This approach has driven progress and been an effective way for the Board to be engaged in transparent leadership of the charitable company strategically, effectively sharing responsibility, leading to enhanced Board performance. The groups are a channel for staff to be involved and influence the governance of the organisation. The charitable company has achieved a Fair Work First strategy goal delivering a safe environment where dialogue and challenge are central to the organisational culture, are dealt with constructively, and where employee views are sought out, listened to, and acted upon, and can make a difference.

Induction and training of new trustees

New trustees who are invited to join the Board are provided with the appropriate guidance in relation to their responsibilities through the provision of written materials outlining due diligence.

Key management remuneration

The Board formally review the pay and remuneration of the senior management team on an annual basis. Consideration is given to the performance of the individual in their role, the financial position of the charitable company, and comparisons with both charitable Arts focussed organisations and comparable Local Authority posts. A formal Board decision is taken every year to maintain or adjust the pay and remuneration of key management personnel.

Wider network

The charitable company is a voluntary member of The Federation of Scottish Theatre, a nationwide network and maintains pay scales in accordance with the ITC - Independent Theatre Council.

Risk management

The trustees have a duty to identify and review the risks to which the charitable company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The charitable company identifies key risks and maintains an appropriate risk register which is reviewed regularly.

The primary risk to the charitable company relates to ensuring continuing financial support from Creative Scotland in relation to delivering outcomes that respond to the national objectives of the governing body for the arts in Scotland. Of equal importance to the charitable company, is the responsibility to deliver agreed partnership objectives with North Lanarkshire Council, to retain core NLC funding support and effective partnership working in the delivery of Lanternhouse as a collaborative community led arts centre.

On an annual basis funding is achieved from other sources, both public and private on the basis of planned delivery of outcomes such as participatory arts activities. The project management and delivery of outcomes, in line with the articulation of intent made in writing on behalf of the Board is monitored by the Board through the Programme Working Group, Finance Working Group, Health, Safety and Risk Group and People Group. These Board sub-committees attended by staff all take place on a quarterly basis and ensure complete transparency of risks arising and management actions. The Board review the wider risk register on a quarterly basis where all major risks are identified and plans for management articulated to be managed by the staff team.

CUMBERNAULD THEATRE TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC066490 (Scotland)

Registered Charity number

SC005050

Registered office

Lanternhouse
South Kildrum Ring Road
Cumbernauld
North Lanarkshire
G67 2UF

Trustees

Mr A Fruish (resigned on 10 August 2021)

Mr I Mackenzie

Mr A Smith

Ms K McDougall

Ms M Deans

Ms K Moore

Ms A Mullaney

Mr A Linkston

Mrs C Henderson

Auditors

Geoghegans Chartered Accountants

6 St Colme Street

Edinburgh

EH3 6AD

Accountants

Sedulo Accountants Limited

Regency Court

62-66 Deansgate

Manchester

M3 2EN

Bankers

Bank of Scotland

Unit 17 Tyrst Road

Antonine Centre

Cumbernauld

G67 1JW

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Cumbernauld Theatre Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

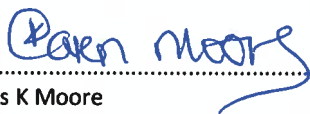
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Geoghegans Chartered Accountants, will be proposed for re-appointment at the forthcoming Annual General Meeting.

The financial statements were approved and authorised for issue on 23 November 2022 and are signed on behalf of the trustees by:



Ms K Moore
Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CUMBERNAULD THEATRE TRUST LIMITED

Opinion

We have audited the financial statements of Cumbernauld Theatre Trust Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the report of the trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the report of the trustees. Our opinion of the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CUMBERNAULD THEATRE TRUST LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the report of the trustees (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- The directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures to respond to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we consider the following:

- The nature of the industry, control environment and business performance of the charitable company
- The results of our enquires with management and trustees about their own identification and assessment of the risks of irregularities
- The matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.
- The nature of the industry, control environment and business performance of the charitable company

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CUMBERNAULD THEATRE TRUST LIMITED**

As a result of these procedures, we consider the opportunities and incentives that may exist within the charitable company for fraud. In common with all audits under ISAs (UK), we perform specific procedures to respond to the risk of management override and inappropriate income recognition.

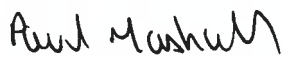
We also obtain an understanding of the legal and regulatory environment in which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements and those which may be fundamental to the charitable company's ability to operate. The key laws and regulations we considered in this context included the Companies Act 2006, the Statement of Recommended Practice: Accounting for Charities FRS 102 (2019) ; the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Paul Marshall (Senior Statutory Auditor)
For and on behalf of
Geoghegans Chartered Accountants
6 St Colme Street
Edinburgh
EH3 6AD

Date: 23 November 2022

CUMBERNAULD THEATRE TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	479,583	296,000	775,583	734,249
Covid-19 grants	3	81,619	-	81,619	65,095
Charitable activities:	4				
Artistic programme and education		125,810	-	125,810	4,983
Investment income	5	<u>113</u>	<u>-</u>	<u>113</u>	<u>161</u>
Total		687,125	296,000	983,125	804,488
EXPENDITURE ON					
Charitable activities:	6				
Artistic programme and education		<u>537,760</u>	<u>188,484</u>	<u>726,244</u>	<u>347,723</u>
Total		537,760	188,484	726,244	347,723
NET INCOME and net movement in funds		149,365	107,516	256,881	456,765
RECONCILIATION OF FUNDS					
Total funds brought forward	17	<u>436,687</u>	<u>251,649</u>	<u>688,336</u>	<u>231,571</u>
TOTAL FUNDS CARRIED FORWARD	17	<u>586,052</u>	<u>359,165</u>	<u>945,217</u>	<u>688,336</u>

All income and expenditure derive from continuing activities. The statement of financial activities includes all gains and losses recognised in the year.

The notes form part of these financial statements

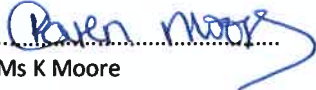
CUMBERNAULD THEATRE TRUST LIMITED

**BALANCE SHEET
31 MARCH 2022**

	Notes	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS			
Intangible assets	12	7,122	9,078
Tangible assets	13	<u>294,786</u>	<u>32,089</u>
		301,908	41,167
CURRENT ASSETS			
Stocks		1,100	-
Debtors	14	41,649	13,819
Cash at bank and in hand		<u>659,614</u>	<u>657,224</u>
		702,363	671,043
CREDITORS			
Amounts falling due within one year	15	(59,054)	(23,874)
		<u>643,309</u>	<u>647,169</u>
NET CURRENT ASSETS			
		<u>643,309</u>	<u>647,169</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>945,217</u>	<u>688,336</u>
NET ASSETS			
		<u>945,217</u>	<u>688,336</u>
FUNDS			
	17		
Unrestricted funds		571,915	422,550
Restricted funds		359,165	251,649
Revaluation reserve		<u>14,137</u>	<u>14,137</u>
TOTAL FUNDS		<u>945,217</u>	<u>688,336</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23 November 2022 and were signed on its behalf by:


 Ms K Moore
 Trustee

Company Number: SC066490

The notes form part of these financial statements

CUMBERNAULD THEATRE TRUST LIMITED

STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	31.3.22 £	31.3.21 £
Cash flows from operating activities			
Cash generated from operations	1	<u>298,798</u>	<u>439,035</u>
Net cash provided by operating activities		<u>298,798</u>	<u>439,035</u>
Cash flows from investing activities			
Purchase of intangible fixed assets		-	(9,780)
Purchase of tangible fixed assets		<u>(296,408)</u>	<u>(4,935)</u>
Net cash used in investing activities		<u>(296,408)</u>	<u>(14,715)</u>
Change in cash and cash equivalents in the reporting period	3	2,390	424,320
Cash and cash equivalents at the beginning of the reporting period	2	<u>657,224</u>	<u>232,904</u>
Cash and cash equivalents at the end of the reporting period	2	<u>659,614</u>	<u>657,224</u>

The notes form part of these financial statements

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 MARCH 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.22	31.3.21
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	256,881	456,765
Adjustments for:		
Depreciation and amortisation charges	34,474	1,927
Loss on disposal of fixed assets	1,193	-
(Increase)/decrease in stocks	(1,100)	760
(Increase) in debtors	(27,830)	(3,147)
Increase/(decrease) in creditors	<u>35,180</u>	<u>(17,270)</u>
Net cash provided by operations	<u>298,798</u>	<u>439,035</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	31.3.22	31.3.21
	£	£
Cash in hand	-	-
Cash at bank	<u>659,614</u>	<u>657,224</u>
Total cash and cash equivalents	<u>659,614</u>	<u>657,224</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
Cash at bank and in hand	<u>657,224</u>	<u>2,390</u>	<u>659,614</u>

The notes form part of these financial statements

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Statutory information

Cumbernauld Theatre Trust is a charitable company limited by guarantee, registered in Scotland, with registered company number SC066490 and Scottish charity number SC005050. The address of the registered office is Lanternhouse, South Kildrum Ring Road, Cumbernauld, North Lanarkshire, G67 2UF.

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006, the Charity and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) regulations 2006 (as amended) and UK Generally Accepted Accounting Practice. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Going Concern

The financial statements have been prepared on a going concern basis. The trustees have considered the impact of COVID-19 pandemic on the performance and financial position of the charitable company and have taken steps to manage costs in proportion to the impacts.

Looking forward, the Trustees have reviewed the business model for 2022 to 2023 and are confident that funds raised and income generating plans are sufficient to finance expenditure on activity plans for 2022 activity levels. The Trustees are satisfied that the projections combined with balance sheet reserves, provide sufficient contingency to allow for anticipated changes and worse case scenarios.

The Trustees are confident that core funding requirements will be met for continued support in 2022-2023 and business plan income targets will be reached on the basis of sales performance. At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Therefore, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charitable company is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable, and the amount can be quantified with reasonable accuracy. The following specified policies are applied to particular categories of income:

- Income received by way of donations, grants and gifts is included in full in the statement of financial activities when receivable.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

- Income from charitable activities includes ticket sales and income generated through artistic performances, including theatre tax credit, front of house and bar sales. These are recognised when the charitable company has delivered the service and is therefore entitled to the income.
- Income from investments is included in the year in which it is receivable and when the amount can be measured reliably. Interest on funds held in deposit is included when receivable; this is normally upon notification of the interest paid by the bank.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category.

- Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Support costs are allocated between governance costs and support costs. Governance costs include the costs associated with meeting the constitutional and statutory requirements of the charitable company and include the statutory audit fees and costs linked to strategic management of the charitable company. Other support costs relate to the administrative costs of running the charitable company.

Intangible assets

Intangible assets are initially recorded at cost. Amortisation is provided on all intangible costs so as to write off the cost of an asset by equal instalments over the useful economic life as follows:

Website	over 5 years
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Tangible assets

Tangible fixed assets, costing more than £250, are initially recorded at cost, with the exception of a piano, which is held at valuation.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Improvements	20% reducing balance
Plant and machinery	10% reducing balance
Fixtures and fitting	25%/40% reducing balance

Debtors

Other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and cash in hand include cash and short term highly liquid investment with a maturity of three months or less from the date of acquisition or opening or a deposit or similar account.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Creditors and provisions

Creditors and provisions are recognised when the charitable company has a present obligation resulting from a past event that will probably result in the transfer in funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at the settlement amount due.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charitable company is exempt from corporation tax on its charitable activities but due to the nature of charitable company, it is eligible for a Theatre Tax Relief claim.

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Unrestricted funds include a revaluation reserve representing the restatement of a piano at market value.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are wholly recognised at transaction value and subsequently measured at settlement value.

Pensions

The charitable company contributes to employees' individual pension plans. The amounts charged in the Statement of Financial Activities represents the contributions to the schemes in respect of the accounting period.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are rendered.

Termination payments

All termination payments made are recognised in expenditure in the Statement of Financial Activities. If there is a demonstrable commitment at the year end either to terminate the employment of staff or provide termination benefits as a result of an offer to encourage voluntary redundancies, such payments are recognised as a liability and as expenditure. In this instance, termination benefits are the best estimate.

CUMBERNAULD THEATRE TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Operating lease commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total funds 31.3.22 £	Total funds 31.3.21 £
Donations and sponsorships	1,423	-	1,423	1,326
Grants – Core Creative Scotland	266,667	-	266,667	268,000
Grants – Core NLC	99,654	-	99,654	100,320
Grants – Public Bodies	90,504	-	90,504	132,954
Grants - Kickstarter	21,335	-	21,335	-
Grants – Garfield Weston	-	-	-	186,821
Grants – Creative Community	-	-	-	9,828
Grants – Robert Barr	-	-	-	25,000
Grants – Levenseat	-	-	-	10,000
Capital Grants – The Land Trust	-	30,000	30,000	-
Capital Grants - Campsies	-	115,000	115,000	-
Capital Grants – Hugh Fraser Foundation	-	15,000	15,000	-
Capital Grants – The Foyle Foundation	-	75,000	75,000	-
Capital Grants – Robertson Trust	-	61,000	61,000	-
	<u>479,583</u>	<u>296,000</u>	<u>775,583</u>	<u>734,249</u>

3. COVID-19 GRANTS

	Unrestricted 31.3.22 £	Unrestricted 31.3.21 £
Grants – CJRS Scheme	3,667	40,095
Grants – Creative Scotland	77,952	-
Grants – NLC COVID Retail	-	25,000
	<u>81,619</u>	<u>65,095</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

4. INCOME FROM CHARITABLE ACTIVITIES

	31.3.22 Artistic Programme and education £	31.3.21 Artistic Programme and education £
Ticket and programme sales	96,274	-
Booking fees and hire income	-	900
Membership income	-	604
Merchandise sales	85	-
Gross bar income	9,598	-
Friends scheme	372	-
Coffee machine income	-	94
Theatre tax relief claim	<u>19,481</u>	<u>3,385</u>
	<u>125,810</u>	<u>4,983</u>

5. INVESTMENT INCOME

	31.3.22 £	31.3.21 £
Bank interest receivable	<u>113</u>	<u>161</u>

6. CHARITABLE ACTIVITIES COSTS

	Unrestricted Funds £	Restricted Funds £	Total funds 31.3.22 £	Total funds 31.3.21 £
Wages and salaries (note 10)	301,084	-	301,084	203,003
Other staff costs	8,356	-	8,356	-
Direct costs	45,252	179,821	225,073	13,568
Advertising and marketing	50,889	-	50,889	41,849
Theatre building costs	78,240	-	78,240	45,573
Depreciation and amortisation	25,811	8,663	34,474	1,927
Loss on disposal of assets	1,193	-	1,193	-
Support costs (note 7)	<u>26,935</u>	<u>-</u>	<u>26,935</u>	<u>41,803</u>
	<u>537,760</u>	<u>188,484</u>	<u>726,244</u>	<u>347,723</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

7. SUPPORT COSTS

	Unrestricted Funds £	Restricted Funds £	Total funds 31.3.22 £	Total funds 31.3.21 £
Accounting and book-keeping fees	16,096	-	16,096	24,302
Legal and professional fees	3,700	-	3,700	11,783
Governance costs – audit fees	5,500	-	5,500	5,500
Governance costs – board fees	9	-	9	-
Bank charges	1,630	-	1,630	218
	<u>26,935</u>	<u>-</u>	<u>26,935</u>	<u>41,803</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22 £	31.3.21 £
Audit fees – current auditor	5,500	5,500
Loss on disposal of assets	1,193	-
Depreciation – owned assets	32,518	1,225
Website amortisation	<u>1,956</u>	<u>702</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

10. STAFF COSTS

	31.3.22	31.3.21
	£	£
Gross salaries	278,764	171,063
Termination payments	-	18,018
Employer's NIC	17,604	10,507
Employers pension contributions	<u>4,716</u>	<u>3,415</u>
	<u>301,084</u>	<u>203,003</u>

Key management personnel are considered to be the Chief Executive Officer and the Operations Director. The aggregate remuneration of key management personnel during the year was £97,500 (2021 - £91,809).

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Production, box office & front of house	12	3
Support staff	<u>6</u>	<u>4</u>
	<u>18</u>	<u>7</u>

During the current and previous years, there were no employees whose employee benefits (excluding employer pension costs) exceeded £60,000.

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	502,600	231,649	734,249
Covid-19 grants	65,095	-	65,095
Charitable activities			
Artistic programme and education	4,983	-	4,983
Investment income	161	-	161
Total	572,839	231,649	804,488
EXPENDITURE ON			
Charitable activities			
Artistic programme and education	347,723	-	347,723
Total	347,723	-	347,723
NET INCOME			
	225,116	231,649	456,765
Transfers between funds	10,000	(10,000)	-
NET MOVEMENT IN FUNDS	235,116	221,649	456,765
RECONCILIATION OF FUNDS			
Total funds brought forward	201,571	30,000	231,571
TOTAL FUNDS CARRIED FORWARD	436,687	251,649	688,336

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

12. INTANGIBLE FIXED ASSETS

	Website £
COST	
At 1 April 2021 and 31 March 2022	<u>9,780</u>
AMORTISATION	
At 1 April 2021	702
Charge for year	<u>1,956</u>
At 31 March 2022	<u>2,658</u>
NET BOOK VALUE	
At 31 March 2022	<u>7,122</u>
At 31 March 2021	<u>9,078</u>

13. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 April 2021	37,471	23,500	25,036	86,007
Additions	2,600	-	293,808	296,408
Disposals	<u>(37,471)</u>	<u>-</u>	<u>(5,222)</u>	<u>(42,693)</u>
At 31 March 2022	<u>2,600</u>	<u>23,500</u>	<u>313,622</u>	<u>339,722</u>
DEPRECIATION				
At 1 April 2021	36,441	-	17,477	53,918
Charge for year	553	-	31,965	32,518
Eliminated on disposal	<u>(36,647)</u>	<u>-</u>	<u>(4,853)</u>	<u>(41,500)</u>
At 31 March 2022	<u>347</u>	<u>-</u>	<u>44,589</u>	<u>44,936</u>
NET BOOK VALUE				
At 31 March 2022	<u>2,253</u>	<u>23,500</u>	<u>269,033</u>	<u>294,786</u>
At 31 March 2021	<u>1,030</u>	<u>23,500</u>	<u>7,559</u>	<u>32,089</u>

A Steinway piano is included in the equipment total at a valuation of £23,500. This is following a revaluation performed by Coach House Pianos in October 2020. The Trustees consider this to be representative of its fair value as at 31 March 2022. It was previously revalued at £40,000 by the members based on specialist advice. The historical cost is £9,363.

CUMBERNAULD THEATRE TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade debtors	-	20
Other debtors	20,289	4,425
VAT	21,360	7,109
Prepayments and accrued income	<u>-</u>	<u>2,265</u>
	<u>41,649</u>	<u>13,819</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade creditors	14,688	12,907
Social security and other taxes	4,462	3,746
Other creditors	1,904	946
Accruals and deferred income	<u>38,000</u>	<u>6,275</u>
	<u>59,054</u>	<u>23,874</u>

Accruals include £nil (2021 - £nil) of deferred income. Deferred income relates to grant income which is deferred until such time as the charity has fulfilled the performance related criteria and box office income is deferred until the event booked takes place.

Analysis of movement in deferred income

	31.3.22	31.3.21
	£	£
Brought forward	-	222
Deferred in the year	-	-
Released in the year	<u>-</u>	<u>(222)</u>
	<u>-</u>	<u>-</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.22	31.3.21
	£	£
Within one year	<u>-</u>	<u>1,000</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

17. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	141,664	165,475	-	309,139
Revaluation reserve	14,137	-	-	14,137
Operating Reserve Fund	148,299	-	-	148,299
Building and Organisational Development Fund	132,587	(16,110)	-	116,477
	<u>436,687</u>	<u>149,365</u>	<u>-</u>	<u>586,052</u>
Restricted funds				
Commonwealth Fund	5,000	-	-	5,000
Creative Community	9,828	(3,000)	-	6,828
Garfield Weston	176,821	(176,821)	-	-
Capital Grants – Garfield Weston	35,000	(903)	-	34,097
Capital Grants - Robert Barr	25,000	(473)	-	24,527
Capital Grants – The Land Trust	-	29,981	-	29,981
Capital Grants – Campsies (CCCL)	-	111,103	-	111,103
Capital Grants – Hugh Fraser Foundation	-	14,015	-	14,015
Capital Grants – The Foyle Foundation	-	73,209	-	73,209
Capital Grants – Robertson Trust	-	60,405	-	60,405
	<u>688,336</u>	<u>256,881</u>	<u>-</u>	<u>945,217</u>
TOTAL FUNDS	<u>688,336</u>	<u>256,881</u>	<u>-</u>	<u>945,217</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	<u>687,125</u>	<u>(537,760)</u>	-	<u>149,365</u>
	687,125	(537,760)	-	149,365
Restricted funds				
Creative Community	-	(3,000)	-	(3,000)
Garfield Weston	-	(176,821)	-	(176,821)
Capital Grants - Garfield Weston	-	(903)	-	(903)
Capital Grants - Robert Barr	-	(473)	-	(473)
Capital Grants – The Land Trust	30,000	(19)	-	29,981
Capital Grants – Campsies (CCCL)	115,000	(3,897)	-	111,103
Capital Grants – Hugh Fraser Foundation	15,000	(985)	-	14,015
Capital Grants – The Foyle Foundation	75,000	(1,791)	-	73,209
Capital Grants – Robertson Trust	61,000	(595)	-	60,405
	<u>983,125</u>	<u>(726,244)</u>	-	<u>256,881</u>
TOTAL FUNDS	<u>983,125</u>	<u>(726,244)</u>	-	<u>256,881</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	31,548	225,116	(115,000)	141,664
Revaluation reserve	14,137	-	-	14,137
Operating Reserve Fund	23,299	-	125,000	148,299
Building and Organisational Development Fund	<u>132,587</u>	<u>-</u>	<u>-</u>	<u>132,587</u>
	201,571	225,116	10,000	436,687
Restricted funds				
Commonwealth Fund	5,000	-	-	5,000
Creative Community	-	9,828	-	9,828
Robert Barr	-	25,000	-	25,000
Garfield Weston	25,000	186,821	-	211,821
Levenseat	-	10,000	(10,000)	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>231,571</u>	<u>456,765</u>	<u>-</u>	<u>688,336</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	<u>572,839</u>	<u>(347,723)</u>	-	<u>225,116</u>
	572,839	(347,723)	-	225,116
Restricted funds				
Creative Community	9,828	-	-	9,828
Robert Barr	25,000	-	-	25,000
Garfield Weston	186,821	-	-	186,821
Levensat	10,000	-	-	10,000
	<u>804,488</u>	<u>(347,723)</u>	-	<u>456,765</u>
TOTAL FUNDS	<u>804,488</u>	<u>(347,723)</u>	-	<u>456,765</u>

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

17. MOVEMENT IN FUNDS - continued

Operating reserve fund - funds designated in accordance with the trustees reserves policy of holding sufficient free reserves to meet expenses for three months. The fund does not currently meet this target. Amounts have been transferred from these reserves during the year to meet redundancy costs in March 2020 and general expenditure. When the charity moves to the new venue and resumes services and activities the trustees intend to increase this reserve to the required level as denoted by the policy.

Building and organisational development fund - funds designated to meet costs of future building and organisational development.

Revaluation reserve fund - funds designated as required by the Companies Act 2006 representing the amount by which the value of the piano and exceeds its historical cost.

Restricted funds

Creative Community – to pay for arts activities such as activity leaders fees and expenses, and a research consultant.

Robert Barr – this has been awarded to support the cost of fitting out the new venue.

Garfield Weston – this is a COVID relief award and is to support the theatre in producing a new season of work including artistic and creative costs.

The Land Trust – funding provided by Patersons Quarries Ltd through the Scottish Landfill Communities Fund and administered by Land Trust. Awarded for the purchase of capital assets to fit out the new Laternhouse Arts Centre.

Campsies Centre Cumbernauld Ltd (CCCL) – awarded funding to enhance facilities and service provision at Laternhouse.

Hugh Fraser Foundation – funds provided for the general fit-out of Laternhouse.

The Foyle Foundation – funding towards fitting out the new performing arts centre at Laternhouse.

Robertson Trust – funding towards the fit out and equipment costs of the new performing arts centre at Laternhouse.

CUMBERNAULD THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Current year

	Unrestricted £	Designated £	Restricted £	Total £
Fixed assets	192,670	-	109,238	301,908
Net current assets	<u>116,469</u>	<u>276,913</u>	<u>249,927</u>	<u>643,309</u>
NET ASSETS	<u>309,139</u>	<u>276,913</u>	<u>359,165</u>	<u>945,127</u>

Comparative year

	Unrestricted £	Designated £	Restricted £	Total £
Fixed assets	41,167	-	-	41,167
Net current assets	<u>100,497</u>	<u>295,023</u>	<u>251,649</u>	<u>647,169</u>
NET ASSETS	<u>141,664</u>	<u>295,023</u>	<u>251,649</u>	<u>688,336</u>

19. RELATED PARTY TRANSACTIONS

The charity works closely with North Lanarkshire Council. Councillor C Barclay and Councillor J Ashraf are co-opted onto the board as representatives from North Lanarkshire Council. Any transactions with North Lanarkshire Council are made at arm's length on normal commercial terms. Grant funding of £214,654 (2021 - £100,320) was received from the Council this year and £2,147 (2021: £nil) was spent in relation to licenses and marketing consumables.

Donations of £40 (2021: £400) were received from 2 trustees (2021: 11).

20. CAPITAL COMMITMENTS

At the balance sheet date, the charity had committed to £31,093 (2021 £nil).

21. COMPANY LIMITED BY GUARANTEE

The Company is limited by guarantee and does not have a share capital. In the event of a winding up each of the members undertakes to contribute an amount not exceeding £1.