



Cancellation

Cancellation by Cumbernauld Theatre Trust

The Cumbernauld Theatre Trust reserves the right to cancel a booking without liability for compensation if the facilities are required for purposes deemed necessary by the Trust.

Cancellation by Hirers

Hirers must notify their intention to cancel a booking in writing, addressed to the Advance Booking Office, Airdrie Town Hall, Stirling Street, Airdrie, ML6 0AS. Cancellations will only be confirmed once they acknowledge receipt of the cancellation notice.

Postponement of Bookings

A request to postpone a booking will be treated as a cancellation unless a replacement date is agreed upon and the rescheduled event takes place within six months of the original booking date.

Cancellation Charges

In the event of cancellation by the hirer, the following charges apply for performance spaces:

- More than 6 months in advance: 25% of the services quoted plus full costs of any additional services provided
- Between 1 and 6 months in advance: 50% of the services quoted plus full costs of any additional services provided
- Less than 1 month in advance: 100% of the services quoted plus full costs of any additional services provided

Hirers are advised to obtain appropriate insurance to cover loss, theft, or damage to property belonging to themselves, the Trust, or the public, as well as to cover injury or death occurring during the period of hire.